

Saratoga Underground Water Conservation District

P. O. Box 168, Lampasas TX 76550 ♦ (512) 734-4073

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Board of Directors **Candidate/Applicant Information**

The Board of Directors is responsible for overseeing the affairs of the District. Two directors are elected in each even numbered year representing each of the four Lampasas County Commissioner precincts. One at large Director is elected every four years. Directors' terms are for four years. Directors are elected government officials subject to the requirements of serving as such in accordance with Texas law. The information below is presented to prepare prospective candidates/applicants for the expectations, commitments and duties associated with serving as a Director for the District.

QUALIFICATIONS:

The Director representing a precinct must be a registered voter in that Lampasas County Commissioner precinct. The at large Director must be a registered voter in Lampasas County.

PERSONS INTERESTED IN SERVING ON THE BOARD OF DIRECTORS SHOULD EXPECT TO:

1. Make a sworn statement as prescribed by Texas law for public officers.
2. Take an oath of office prior to performing duties as a Director.
3. Execute a bond for a minimum of \$10,000 payable to the District for which the District will approve and pay the premium.
4. Attend regular meetings of the Board of Directors (4 per year).
5. Attend called meetings of the Board of Directors (2-4 per year).
6. Attend Public Hearings of the District (1-2 per year).
7. Prepare for meetings by reviewing the provided agendas, documents, data or packets prior to each meeting.
8. Arrive on time and set aside at least 90 minutes to 2 hours for each meeting.
9. Check emails and texts at least every 3 business days for District business.
10. Respond to emails, texts and phone calls regarding District business in 1-3 business days.
11. Read, review, adhere to and abide by the By-Laws of the District.

ESTIMATED ANNUAL TIME COMMITMENT TO FULFILL THE DUITES OF A DIRECTOR:

1. Regular meetings of the Board of Directors 6-8 hours.
2. Called meetings of the Board of Directors 4-8 hours.
3. Public hearings of the District 2-4 hours.
4. Meeting preparation of at least 30 minutes per meeting totaling 4-6 hours.
5. Phone calls, emails, text messages 8 hours.
- 6. ESTIMATED ANNUAL TIME COMMITMENT 24-34 HOURS.**

The above information provides those considering serving on the Board with the general expectations of responsibilities and commitment of time that is necessary in order for the District to conduct business in an efficient manner. For questions or more information feel free to contact the District at your convenience.

R.L. "Rick" Baxter
General Manager

May 21, 2022